

# LAUNDRY

## *Basic rules and guidelines for the use of the laundry room:*

1. IF YOU ARE HOME DURING THE DAY, PLEASE DO YOUR LAUNDRY THEN -- leave the laundry room free in the evening and on weekends for members who are unable to do their laundry during the day.

Some members have been keeping the laundry room busy doing 6 - 8 loads for more than 3 hours in a row on a Saturday or Sunday. Some of these members could have done the laundry during weekday.

WE WILL BE FORCED TO GIVE EACH UNIT EXACT TIMES THAT THEY CAN DO THEIR LAUNDRY if the above does not reduce the busy evening and weekend times.

2.
  - ▶ The washers run for 30 minutes.
  - ▶ The dryers run for 35 - 40 minutes.

☛ *IF YOU DO NOT REMOVE YOUR CLOTHES WITHIN 5 TO 10 minutes after the machines have stopped, we will remove your clothes (wet or dry) and put them on top of the machine to give the next person a chance to do their laundry. It is too busy in the laundry room to wait.*

IN OTHER WORDS, PLEASE COME DOWN IMMEDIATELY TO REMOVE YOUR CLOTHES. Some clothes have been left in dryers or washers for over an hour and even 2 days.

3. You are required **TO CLEAN THE WASHERS AFTER USE AND CLEAN THE FILTERS IN THE DRYERS WHEN YOU ARE DONE.**

Also, some members are washing workclothes that should be done in a commercial washer as they have left black grease, oil and other residue.

Gum has been stuck inside machines and crayon (or ink) marks have been found in the dryers and then other people have to clean the mess!!

**If you expect your children to do laundry, then please make sure they know how to clean the machines and how to handle them properly.**

3. **T H E F T ..** it is awful when you cannot even leave a laundry basket alone in the laundry room and someone walks away with it, or steals clothes out of the dryers and selects the ones they want and leave the rest there.